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A2  
15. (New) The method of claim 14, wherein the first information is a name, and the operation performed is selected from a group consisting of an electronic mail, a telex, a facsimile or a letter addressed to the name indicated by the first information.

16. (New) The method of claim 14, wherein the operation performed is entering additional data into a database.

17. (New) The method of claim 16, wherein the additional data is entered by a user.

18. (New) The method of claim 16, wherein the additional data is located within the document.

#### REMARKS

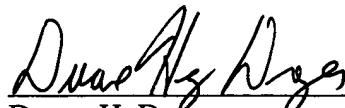
Claim 2 has been amended to better claim the invention. Claims 9-18 have been added to better claim the invention. Care was taken to add no new matter.

Claims 9-13 claim computer readable media for performing the methods of claims 2-6. New claim 14 defines an information handling method of use within a document created by a first application program. Claim 15 defines the operation performed in response to a user selection as creating an electronic message, telex, facsimile or letter addressed to a name contained in the first information. This claim has support in various places in the specification, including on page 6, line 22 through page 7, line 3. Claims 16-17 better claim the invention by defining the operation performed and the additional data.

Applicant requests that the Examiner contact the undersigned by telephone in order to advance the prosecution of this application.

Please charge any additional fee occasioned by this paper to our Deposit Account No. 03-1237.

Respectfully submitted,

  
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**MARK-UP PAGES FOR THE DECEMBER 17, 2001, AMENDMENT TO U.S.  
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*The replacement for claim 2 resulted from the following changes:*

2. The method of claim 1, wherein the user selection further comprises an activation [of one of] a device selectected from a group consisting of a touch screen, a keyboard button, a screen button, an icon, a menu, [and] a voice command device [.] or other stan-  
dard user interface device.